

## **Charlotte Senior Center Board Meeting Minutes for Wednesday May 1, 2024**

Present: Wally Gates, Susan Hyde, Lane Morrison, Polly Price, Ron Ulmer, Lori York, Jim Faulkner, Loretta McManus, Kerry Batres, Carl Herzog, Bill Pence

### **Board President's report**

- Welcome Tracy Brown – New Senior Center Coordinator
- Polly and Bill volunteered to write Thank You notes. Susan keeps a spreadsheet record of donations to the Senior Center. Additional notes are written for other things such as volunteer efforts.
- The cross walk in front of the Senior Center is being investigated and may be discussed at the May Select Board meeting. The addition of a flashing light at the crossing will need to be approved. The storm water drainage along Ferry Road needs to be upgraded.

### **Treasurers' reports**

- Jim Faulkner reported that the Solar power at the Town Garage has been connected. This will dramatically cut our energy budget.
- \$10,000 has been moved to the Vanguard account as approved last month.
- Memorial donations to the Senior Center are coming in for Al Martin.

### **Director Senior Center – see attached report and other documents**

- We have received a \$3,000 grant from Shelburne Social Services to support programming for Shelburne residents who participate at the Senior Center for FY25.
- We have received a \$1,500 grant from SCHIP to purchase headsets and speakers to support participants with hearing loss.
- MySenior Center – The defective 27-inch monitor was replaced with a 24-inch monitor.
- The Rotary has submitted a grant request to purchase and install a bike rack suitable for use by participants arriving the Senior Center on electric bikes.
- Pilates costs have increased from \$8 to \$10.
- The kitchen was inspected by the Health Department. We received a score of 99.

### **Data Base**

- Lori is working with MySenior Center to include the ability of paying for classes by credit card. We will not be able to move forward with the use of credit cards unless the fees are passed on to the purchaser.

### **New business**

- Refresher of AED training – Lane will speak with Robert Caldwell about conducting the class for Board members and others.
- Plant Sale May 25<sup>th</sup> – Polly coordinating – volunteers have begun picking up potting soil and other supplies for the sale. A planning meeting is scheduled for May 3<sup>rd</sup>.
- Loretta, Carl, Polly and Lore will review rental rates for the Senior Center facility.
- Additional parking – Jim Faulkner is trying to reach owner of neighboring land to get a formal Right of First Refusal. He has been unable to contact the owner so far.
- Volunteer Appreciation Event – June 26 from 3:00 to 5:00
  - Lane and Polly will work with Bill Fraser-Harris to organize.
- Window screens on the Café porch need to be repaired. Lane will take them to Aubuchon to have them rescreened.
- The Friends approved the transfer of \$3500 to the Town to support the Senior Center budget.

### **Old business**

- Oil tank replacement – Lane will coordinate with Patterson. Patterson has quoted a price of \$3,275. A concrete pad needs to be installed by the Senior Center prior to installation of the new tank.
- Gutter cleaning – Bill and Ron cleaned the gutters. Ron will investigate having leaf guards installed before next fall.

**Next regular meeting – Wednesday June 5, at 1:00 pm**