

Charlotte Senior Center Board
Meeting Minutes for June 5, 2024

Attendance: Ron Ulmer, Polly Price, Lori York, Lane Morrison, Bill Pence, Tracy Brown, Loretta McManus, Carl Herzog

Minutes of Meeting of May 1, 2024 were approved as submitted.

Plant Sale:

- Good diversity of flowers and vegetables
- Attendance down somewhat from previous years. Conflicting events?
- May want to consider bigger items next year for the raffle
- Digging plants is difficult – may want to reconsider
- Had very favorable post event publicity
- We could also explore a corporate sponsorship similar to what the Heineberg Center has as part of their walk fundraiser.
- Polly will organize an ice cream social to thank volunteers
- Post meeting note – Funds raised to date approximate \$3340.

Crosswalk in front of Senior Center will be on June Selectboard agenda. We may be able to use former handicap sign posts for the crosswalk signs.

Financial:

- Fiscal year income to date is \$39,599, including \$3500 in memorial gifts and \$10,200 in grants received.
- Expenses to date are \$19,480, including \$6500 in Friends support to town.

Air Ducts appear to be dirty in the Walter Irish Great Room. Carl will investigate when the ducts were last cleaned and the cost of doing the work again.

Rentals:

- Loretta and Lori presented a new rental fee structure based on hourly rates
- The rates will apply to all private parties and organizations, with some discretion for non-profit town organizations.
- All fees will go to the town, not the Friends.
- **The new rate structure was approved by the board** subject to possible future revisions.

Mobility and Cognitive Guidelines were presented by Lori as a structured means of handling persons dealing with early dementia, Alzheimer's disease or physical limitations. Since the Senior Center does not have the staff to assist these people in need, the guidelines require them to be accompanied with a caregiver giving continuous support. **The Guidelines were approved by the board.**

A **Volunteer Appreciation Event** still needs to be scheduled. Lane will check with Bill Fraser-Harris to see if a September date will work. There will be no Friends barbeque this summer.

Fund Raising will be scheduled for some time this summer. Lane will prepare the fund-raising letter and talk to Beth Merritt about the ins and outs of the fund raising process.

Lock Box: Ron will follow up on procuring and installing a lock box that would allow a safe way for persons to deposit program checks and cash while the Senior Center is closed.

Oil Tank: Lane will contact Patterson about proceeding with the tank removal and installing a new above-ground tank. He will also check on where to obtain the concrete pad needed to support the new tank. All of the costs associated with this work will be paid by the Friends.

Next Board Meeting: July 3, 2024 at 1:00 PM

Respectively submitted by Carl Herzog