

Charlotte Senior Board Meeting

Minutes for September 4, 2024

Present: Carl Herzog, Susan Hyde, Loretta McManus, Lane Morrison, Bill Pence, Ron Ulmer, Lori York, Tracy Brown, Jim Faulkner

Minutes for August 7, 2024 were approved as submitted.

Board President's report

- Update on land for parking: Still unresolved and under discussion
- Dead tree along Ferry Road – Brian Fortin, with the help of Chris Fortin, will most probably remove the tree. They will decide if they can do this.
- Above ground oil tank – slab in place. Patterson installed the kerosene tank and will tune up the oil burner to work with the new fuel.
- A motion was made to use Friends money to purchase a new Mac desktop for the Coordinator's desk. Ron and Bill will research the required configuration.
- DRB notifying neighbors (Senior Center) of proposed 3,500 SF office space at 251 Ferry Road – across the street. No action needed
- Crosswalk – Lori and Jim F decided on a proposed location and have provided Nate with a drawing for presentation at the next Selectboard meeting. It would include a painted crosswalk and two signs.
- Fiber Optic cable to be installed this week by Waitsfield Telecom. This would allow us the option choosing Waitsfield or Comcast for phone and internet.

Treasurers' reports

- FY -2025 -2026 Budget plans – present to Selectboard in October
- Meals account – Income exceeded expenses due to increased attendance
- Regular account – future expenses are the slab, fuel tank and computer
- Town Budget: FY 23-24 final accounting – our expenses were lower than budgeted and our revenues exceeded projections!

Director Senior Center – see attached report and other documents

- Flood damage repair status – Expenses paid out of maintenance account. Insurance payments will be credited to this account. Matt Richardson will work on Meeting room between jobs and hopes to be finished by the end of October. Our town maintenance budget will pay for new hot water tank.
- Rentals – Lori and Loretta are working on promotional materials consisting of descriptions/photos on the website and a brochure. This will be completed after the Meeting room is repaired and repainted.
- Flowers – Trader Joe's has changed ordering process so there are fewer extra flowers available for donations.
- Age Well Grab & Go ends October 1st.
- Lila Webster, our CVU volunteer, is creating a new club which may provide activities or tech support for seniors

- Lori and Carl are investigating if Zelle® will work as a payment option for classes.

Senior Center Coordinator

- Tracy Brown – working on learning all the procedures and is keeping busy

New business

- Volunteer Appreciation Event - we will give gift cards from the Brick Store. After the meeting, the Board reviewed the list of volunteers.
- Refresher of AED training – Lane will confirm date of Sept 18th at 1:00 pm
- Fall fund raising – Wednesday September 25th at 2:45 – Everyone will help stuff envelopes and put on stamps and labels. Lane is preparing all materials and Susan is updating mailing list.
- Annual Meeting scheduled for Wednesday, November 13th

Old business

- External lock box for after hours payments – Ron is in the process of making a lock box and installing it in the front door

Respectfully submitted by Susan Hyde

Next regular meeting – Wednesday October 2 at 1:00 pm