

## **Charlotte Senior Board Meeting Minutes for October 2, 2024**

Present: Carl Herzog, Susan Hyde, Loretta McManus, Lane Morrison, Polly Price, Ron Ulmer, Lori York, Jim Faulkner

Minutes for September 4, 2024 were approved as submitted.

### **Board President's report**

- Land for parking – a long-term project – land not available currently
- Dead tree along Ferry Road – The town Tree Fund will pay for this. Action: SC needs will get three quotes and submit them to the town.
- Above ground oil tank – Complete. Patterson will switch to new tank on Nov. 18<sup>th</sup> at 8 am for winter use. Return to old tank in spring to empty /consume fuel oil. Repair was done on boiler last week.
- Ron is purchasing the new iMac computer for the Coordinator's desk
- Cross walk – Lori and Jim F will show Steve Mack where to place lines.
- Fiber Optic cable laid from Ferry Road to SC. Ron will find out prices from Waitsfield for comparison with Comcast
- Halloween plans – Fudge and Rice Krispie treats like last year – looking for volunteers for that evening. Ron, Lane, Polly and Susan will be there.
- Fall Clean up and Halloween decoration Sat Oct. 12<sup>th</sup> 10am Board members
- Holiday scheduling -meals and closure:
  - Thanksgiving – Close on Wednesday, Nov. 27<sup>th</sup> at noon
  - Winter Holidays – Close Monday, Dec. 23<sup>rd</sup> through Wed., Jan. 1<sup>st</sup>
  - Lori to schedule a thorough kitchen cleaning during that time
  - We will decorate with wreaths, outside lights and candles. Lori will ask if Roberta will buy wreaths and if Diane Boucher will provide some appropriate plant decorations. No tree this year.
- Fundraising – letters mailed. Donations will be logged by Susan then checks given to Carl for deposit. Thank you notes to be done by Board members – donations over \$200 get handwritten note
- Volunteer Appreciation: Polly check final list of volunteers. The \$15 gift cards from the Brick Store will be mailed or passed out by December 15<sup>th</sup>.

### **Treasurers' reports**

- FY 2025 -2026 Budget plans were discussed and revised for submission to the Selectboard. Schedule of dates to present to SB are to come.
- Reports – Regular Account and Meals – no issues – See reports

### **Director Senior Center – see report for more detail**

- Flood damage repair complete – Thanks Lori and all for extra effort
- Homeless visitor – Sean Moran will provide some staples to have on hand.
- Reminder to all people using the center that alcohol is not allowed

- Rotary to install new bike rack
- 3000 new Covid kits for distribution – 2 per person
- We are now receiving a smaller selection of flowers from Trader Joe's
- Possibility of an intern through UVM College of Education and Social Services – 6 hrs per week
- Discussion of Tracy's 6 month probationary review.

Respectfully submitted by Susan Hyde

**Next regular meeting – Wednesday November 6 at 1:00 pm**