

## **Charlotte Senior Center Board Meeting Minutes for Wednesday Dec 6th at 1:00 pm**

Present: Bill Fraser-Harris, Carl Herzog, Susan Hyde, Beth Merritt, Lane Morrison, Bill Pence, Gary Pittman, Ron Ulmer, Lori York

Minutes for November 1, 2023 were approved.

### **Board President's report**

- Welcome Bill Fraser-Harris – observing Board activities.
- Town Report for Senior Center and Friends submitted and accepted.

### **Treasurers' reports**

- Friend's report of income and expenses. Primary expense is database.
- Food account – discussed how to use \$2000 “food security” donation. We will donate some amount to Age Well to cover those who aren't able to pay.
- Town Budget – waiting to hear if the Select Board has any questions. Their budget goes to printer by January 15<sup>th</sup>.
- Meeting Friday, Dec. 15<sup>th</sup> at 1 p.m. for town budget discussion and planning for Town Meeting in March.

### **Director Senior Center**

- The new cleaner, Doug Stone, has started. In January, he will begin cleaning twice a week. We agreed that any additional cleaning needed for rentals would be handled separately through the Friends account.
- MySenior Center Contract signed. Training in Jan 2024 for the database team
- A new lockbox is located in the closet. Lori has master key.

### **Senior Center Coordinator**

- Jennifer Lawson is no longer the Coordinator. The position has been reconfigured as an administrative position without a volunteer recruitment component and will be advertised in January.

### **New business**

- Christmas tree will be taken down on December 23, at 9 am.

### **Old business**

- Parking lot line painting complete.
- Parking is still a major issue. Hoping to contact Marilyn Richardson again.

Adjourned at 2:10

Respectfully submitted by Susan Hyde

**Next regular meeting – Wednesday January 3, 2024 at 1:00 pm**